

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

OCTOBER 15, 2018

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on October 15, 2018.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiewicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Kenneth Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

## Roll Call

Dr. Pushchak announced that the board met in Executive Session prior to this evening's meeting to discuss personnel and legal matters.

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the agenda and addendum as presented. Mr. Snippert requested that the snow removal agreement have May's Bucket Truck and \$41,250 added to the item. Motion approved with the amendment by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the minutes from the September 17, 2018 Regular Board Meeting and the October 8, 2018 Work Session and Building and Grounds Committee Meeting. Motion approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

During the School Reports, each school presented their performance based on the data derived from the raw data that is available at present time. The state has been late in releasing the test data. The schools will update the board on performances again about mid-year.

## School Reports

Dr. Pushchak recognized the principals for their presentations. He further stated that the board has supported a great number of student achievement initiatives (with financial, curricular, personnel, etc. support) to provide more tools that will contribute to improving and enhancing student achievement in all three buildings. Dr. Pushchak continued, although moving in the positive direction, we need to continue making more strides and improvement to ensure our students succeed in learning. This is the expectation.

No guest or citizens wished to address the board this evening.

## Guest & Citizen Comments

No superintendent's report was given this evening.

## Superintendent's Report

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports for MONTH

## Business Administrator's Report

- [General Fund](#): \$8,203,797.55
- [Cafeteria Report](#): \$5,358.49
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$44,563.33
  - [Exhibit A2](#) Checks Already Written: \$4,935.63
  - [Exhibit A3](#) General Fund Bills: \$525,366.42
  - [Exhibit B](#) Cafeteria Bills: \$25,824.67
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$106.85
  - [Exhibit D](#) SHS Activity Fund Report: \$62,032.27

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the Linkage Agreement between Dr. Gertrude A. Barber Center and Wattsburg Area School District as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition. Motion carried.

**Gertrude Barber  
Linkage Agreement**

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve the NOREBT Trust Resolution as outlined in [Exhibit F](#). In a recorded roll call vote Mr. Pushchak, Mrs. Sandberg Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

**NOREBT Trust  
Amendment  
Resolution**

Motion by Mr. Snippert, seconded by Mrs. Sandberg to award the snow removal agreement for the 2018-2019 school year to May Bucket Truck at the cost of \$41,250. In a recorded roll call vote Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, Mr. Pushchak, Mrs. Sandberg and Dr. Pushchak voted to award the agreement. Mr. Duda opposed the agreement. Motion carried.

**Snow Removal  
Agreement**

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the following facility use requests:

**Facility Use  
Requests**

- Elementary center gymnasium by the Wattsburg Area Little League on Mondays, Tuesdays, Wednesdays, and Thursdays 5:00 – 9:00PM, February 25 – April 25, 2019 for Open Gym practices at no cost to the requestor.
- Middle school gymnasium by the Adult Men's Basketball on Tuesday and Thursdays, 7:00 – 9:00PM, October 16, 2018 through May 23, 2019 at no cost to the requestor.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the additions to the Kelly Educational Staffing Substitute List

**Kelly Educational  
Staffing Substitute  
List**

Lauren Bennett	Jeannie Gonzalez	Jerome Skrypzak	Meredith Fontecchio
Emma Dagher	Kathleen Mineo	Christine Buto	Rachel Coslow

Motion approved by a voice vote with one abstention (Mr. Duda). Motion carried.

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the following:

- The addition of Carlee Burton to the service substitute list for the 2018-2019 school year.
- The following appointments:
  - Noel Naughton as WAMS Long-Term Learning Support Substitute anticipated October 15, 2018 through June 7, 2019 at Bachelors, Step 1.
  - Kathleen Noonan as Cafeteria Aide, Class C, 3.25 hours/day, 180 days/year effective October 16, 2018.
  - Timothy Chase as WAMS Long-Term Middle School Substitute anticipated October 16, 2018 through June 7, 2019 at Bachelors, Step 1.
  - Steven Carter as Athletic Director for the 2018-2019 school year and to approve the Agreement by and between the WEA, Mr. Carter and WASD as outlined in [attachment 1](#).
  - Anita Johnson as Educational Support Aide, Class C, 3 hours/day, 180 days/year effective October 25, 2018.
- The following conference requests:
  - Matt Calabrese, Kelsey Cross, Julie Danowski, Brittany Smiley and Madelyn Simmons to attend SAP Training on October 9, 10 and 16, 2018 in Erie PA. Estimated cost: \$2,277.18 Funds from Professional Development.
  - Savannah Anderton, Mike Grove, Sarah McCall and Todd Talbot to attend PA Science Olympiad Coaching Clinic on November 3, 2018 in State College, PA. Estimated cost: \$1,212.78. Funds from Professional Development.
  - Elizabeth Smith to attend Student Assistance Training at a time determined by the IU in Erie, PA. Estimated cost: \$643.59. Funds from Professional Development.
  - Tim Malinowski and Elisabeth Diehl to attend Chapter 339 Planning on December 3, 2018 and March 8, 2019 in Edinboro, PA at no cost to the district.
  - Fifteen staff members to attend the PETE & C Conference on February 10 – 13, 2019 in Hershey, PA. Estimated cost: \$10,000. Funds from Title IV.
  - Guy White, Matthew Harman and Joshua Thayer to attend the PETE & C Conference on February 10-13, 2019. Estimated cost: \$2,500. Funds from IT Professional Development.
  - Michelle Pisano to attend Dibels Math Essentials on November 7 and 19, 2018 in Edinboro, PA. Estimated cost: \$238.06. Funds from Special Education.
  - David Knight to attend School Safety Forum on October 18, 2018 in Greenville, PA at no cost to the district.
  - Meredith Reininger to attend Association of School Psychologists of Pennsylvania on October 24-25, 2018 in State College, PA. Estimated cost \$409.46. Funds from Special Education.

## Service Substitutes

## Personnel Appointments

## Conference Requests

- Kristen Ward to attend Math PSSA and Keystone: Item Writing, Handscoring and Depth of Knowledge on November 8, 2018 in Edinboro, PA. Estimated cost: \$104.53. Funds from Professional Development and substitute accounts
- The following resignations:
  - Joy Linkerhof, Medical Assistant effective October 20, 2018.
  - Col. John Plaza, AFJROTC Instructor effective October 12, 2018.
  - Therese Elder, Custodian effective October 22, 2018.
- The following leave requests:
  - A substantively identical to FMLA Leave for Beverly Korn, effective October 11, 2018 in accordance to the WASD/WESPA Local 2 Collective Bargaining Agreement.
  - A Family Medical Leave of Absence for Stephanie Krzak, effective November 20, 2018.
- The following job descriptions as outlined:
  - District Administrative Assistant – [Exhibit G](#)
  - Educational Support Aide – [Exhibit H](#)
  - Support Aide – [Exhibit I](#)
  - Athletic Director – [Attachment 2](#)
- The tuition reimbursement as outlined in [Exhibit J](#)
- The PSBA Proposal for Compensation Study Services as outlined in [Exhibit K](#).

**Personnel Resignations**

**Leave Requests**

**Job Descriptions**

**Tuition Reimbursement PSBA Compensation Study**

Motion approved by a voice vote with no opposition. Motion carried.  
 Mr. Carter was welcomed as the new Athletic Director.

Motion by Mr. Duda, seconded by Mr. Snippet to approve the transportation requests and ratification of field trips since last meeting:

**Transportation Requests**

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
College Bound Students	Wednesday, December 5, 2018	Mercyhurst Main Campus	\$200.00	Student Activities
Grade 6	Friday, October 12, 2018	Tom Ridge Environmental Center	\$818.00	Student Activities
Select Band Students	January 24-26, 2019	Meadville HS	\$1,035.00	Student Activities
Select Band Students	February 14-16, 2019	General McLane HS	\$835.00	Student Activities
Select Band Students	March 7-9, 2019	North East HS	\$835.00	Student Activities
Select Band Students	April 3-6, 2019	Pittsburgh Convention Center	\$1,825.00	Student Activities
College Bound Students	November 15, 2018	Univ. of Pitt @ Titusville	TBD	Student Activities
Female Engineering students	November 2, 2018	PSU Behrend	TBD	Student Activities

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

- The additions to the WASD Volunteer List

Hannah Allesie	Melissa Hall	Caitlin Nunemaker	Mary Tolon
Nathan Brink	Kaitlin Herman	Julie O'Donnell	Brian Young
Nicole Brink	Dawn Karns	Justin Skinner	
Kristie Chapman	Lauren Kelly	Christine Storten	
Peter Evanoff	Adam Mong	Kathryn Teed	
  
- The following extra-curricular appointments for the 2018-2019 school year:
  - Susan Nolan as Class of 2022 Advisor, step 6.
  - William Kuhn as Audio/Visual Director, step 2.
  - Serena Anderson as WAMS Newspaper Advisor, step 1.
  - Jennifer Turner as WAMS Memory Book Advisor,
- The following athletic coaching appointments for the 2018-2019 school year:
  - Guy White as Wrestling First Assistant, Step 1.
  - Noah Runser for Track & Field 2<sup>nd</sup> Assistant Throws Coaching, Step 1.
- The Interscholastic Athletic Agreement between North East High School and Wattsburg Area School District for Boys Swimming and Girls Swimming and Diving

**Volunteer List**

**Extra-Curricular Appointments**

**Athletic Appointments**

**Interscholastic Agreement**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve items as surplus as outlined in [Exhibit L](#). Motion approved by a voice vote with no opposition. Motion carried.

**Surplus Items**

Mr. Duda shared that he attended the National Technical Honor Society Induction Ceremony. One of the new members is a WASD Student. Also there was a special board meeting regarding the building project.

**Erie County Technical School**

No report for the Northwest Tri-County Intermediate Unit this evening.

**Adjournment**

There being no further business before the Board, by motion by Dr. Hallock second by Mrs. Sandberg, the meeting was adjourned at 7:44 p.m.

Signature on File  
Vicki Bendig  
Board Secretary